## Here are additional directions to reach our location.

Driving Directions to the Collegiana:

Address: 4311 12th Ave. N.E.

During office hours for card pickup: Monday – Friday 9:00a.m. – 7:00 p.m. Saturday 9:00 a.m. – 1:00

p.m. Closed on Sunday.

North on Interstate 5

Exit 169 45th Ave. N.E./University of Washington

Get in right hand lane as you exit freeway

At light, turn right on 45th Ave.

You will pass Roosevelt, 11th, next street is 12th. Turn right.

You will pass a garage on your right, pass under an overhead enclosed bridge

We are on your right, same block, red canopy over the front door.

Pull up in front in the un-loading zone provided. Ring the doorbell located near the handle.

## To reach us after hours or on weekends:

To pick up your entry card after office hours or on weekends, the following directions apply:

As outlined above, you will pass Roosevelt, 11th, and 12th. At the next intersection of Brooklyn and 45th, turn right off 45th and immediately pull in right, next to the sidewalk in front of the University of Washington Tower (4333 Brooklyn Ave. N.E.) and park. You will see a glassed in lobby. Bring your ID with you when you enter the building. Tell the security guard at the front desk you are a guest at the Collegiana. Show your ID. He will hand you an envelope with your name on the front. The guard will not be able to help you with any instructions. This is a service assisting us for our guests arriving late or on weekends when our office is closed. Follow the instructions located in the envelope. Card keys are also enclosed to gain entry into the Collegiana. The same card works on your room entry. If you have requested parking, that information will also be enclosed. My cell phone number is enclosed for emergencies.

If you are in need of the **free shuttle bus services** available to our guests, you are directed to wait across the street (to your right as you leave the building) on the opposite corner....look for a green hydrant on the corner of 43rd & 12th. The shuttle/bus is marked Health Sciences Express. Be sure to ask the bus driver where he is headed before boarding. It is available between 6:43 a.m. – 6:10 p.m. Monday through Friday and stops there every 15 minutes. It does not run on weekends. A public bus (#44) is available on weekends along 45<sup>th</sup>, just north of the Collegiana. Look for the signs posted along the street.

For any issues after hours, please contact our answering service: 206-682-1729 and they will contact me. If it will wait till Monday morning, please call me at 206-732-3200 and leave me a message...

## Message inside your envelope:

Welcome to the Collegiana Hospitality House. We appreciate your patronage!

Proceed to the Collegiana located at 4311 12th Ave. N.E., which is actually in the shadow or back-side of the building you are presently in. Walk out of the lobby toward the immediate cross street – 45th & Brooklyn. If driving, turn left at the intersection. Get into the left hand lane immediately at the next light. Turn left on 12th. Proceed South under the walk-way bridge that spans the building and garage, passing under it and by a garage on your right. Look immediately to your right for the front entrance of the Collegiana. You will see a small red canopy that extends out over the sidewalk under two trees.

You will park in the loading zone for only as long as it takes to unload. Previous arrangements will include a parking permit (enclosed in this envelope, with location/directions attached).

I was asked to include a parking permit in your packet . I have included it in your envelope. Should you decide you want to use that service, from the Collegiana, you would drive north on 12th (same street we are on) and cross 45th. Half way up that same block, look to your left for a sign that says 'Shopper's Park". If you have gone through the next intersection, you have gone too far. Do not park in the first designated parking area, called Diamond Parking. That is not affiliated with us, and you will receive a ticket for parking there! You can pay for this service in the morning if you wish....\$5.00 for 24 hour parking. Handicapped vehicle can park for free anywhere except where it is posted not to park in this zone between 4-6PM....

Entry cards extras are provided for your convenience. Remember: Do not place in the same pocket with your cell phone! Do not place against or near any other electronic device or electronic strip, or the electronic strip on your card will be erased!

Your card is inserted electronic strip down, arrow toward the door. Insert slowly and withdraw in a smooth, even motion. A green light appears and you will hear a 'click'. This same card gives you entry to your room. If you have any questions, you may call me on my cell phone 206-601-2896. If it will wait, the office hours are 9:00 a.m.-5:30 p.m. Monday through Friday. The office number is 206-732-3200.

We hope you enjoy your stay! Sherry Pollard, Manager

Collegiana Hospitality House -- We are a non-profit organization. Thank you for your continued support!

PLEASE BE AWARE THERE IS NO SMOKING ON THE PREMISES....SMOKING MUST BE DONE OUTSIDE THE FRONT DOOR!! There is a \$250.00 fine if you smoke within the building!

For free shuttle service Monday through Friday:

The Health Sciences Express leaves from across the street at the green fire hydrant to your right on the opposite corner, Monday through Friday, 6:45 a.m. (at the corner of 43<sup>rd</sup> & 12<sup>th</sup>), every 15 minutes, and runs until 6:00 p.m (last bus from the hospital).

Does not run on weekends or holidays.

Called the "Health Sciences Express" it is a large purple and white bus, handicap accessible. There is no charge. Please see us in the office for any additional information you may need.

## Collegiana Hospitality House Wi – Fi

SSID	<u>Passwords</u>
PFH	2067323200
Collegiana3Kitchen	2067323200
CollegianaMechanical	2067323200
Harborinn	8004418033

The computers in the main common area on the first floor are directly connected to the University of Washington website.